

## INSTRUCTIONS FOR REGISTRATION

- 1) Click [LINK](#) to registration website
- 2) Insert Email Address and Password
  - If this is your first time visiting the site, click "**Sign Up**"
- 3) Select Registration Type from the drop down "**Georgina Girls Hockey**"
- 4) You will notice which family members can **REGISTER** as there will be a blue REGISTER button next to their information
  - If there is no REGISTER button next to the players name then add the family member or edit their information as the birth year may not be in line with our division years (see below)
  - It is imperative that their **BIRTHDATE is correct**. If it's incorrect, please EDIT in this area.
- 5) Review the GGHA Policies and click I **ACCEPT**
- 6) Add / Confirm Family Member Information from the drop down
  - Each Player must have information on at least one family member to proceed.
- 7) Select **DONE** or **ADD ANOTHER PARENT** once reviewed
- 8) Review any Volunteer opportunities that you may be interested in. Select volunteer selection or I do not wish to volunteer. Select **DONE** or **VOLUNTEER ANOTHER ADULT** to proceed
- 9) Confirm your players (child's) information. Click **CONTINUE**
- 10) PAYMENT OPTIONS
  - May 21 – July 31, 2019                      Early Bird Rate: \$575.00 \*\* (discount applied at check out)
  - August 1 – September 1, 2019          Regular Rate: \$650.00 \*\*

There is a staggered payment option for the 2019/20 Season for the **Early Bird Rate only**

  - May 21 – July 31 = Minimum payment of \$250.00 must be completed with the registration by August 1, 2019
  - Before Sept 1 = The remaining \$325.00 must be completed by September 1, 2019

\*\* Payment includes registration to the Central York House League Tournament in the fall of 2019
- 11) Indicate **Fee Type & Goalie Selection** and then click CONTINUE  
If your player was accepted to a REP team, please click the option with the rep level next to the division name. If your player is not on a rep team but wishes to pay in the open HOUSE League, click the option with HL

<u>Division Name</u>	<u>Age Range</u>
Novice	Born in 2011 - 2012
Atom	Born in 2009 - 2010
Peewee	Born in 2007 - 2008
Bantam	Born in 2005 - 2006
Midget	Born in 2002 - 2004

12) You'll be reminded to check your cart carefully before proceeding to payment. Click **OK** and the cart information will appear

13) Review the information and proceed to payment. You will receive a **CONFIRMATION OF PAYMENT** on the screen and via email. You will also have an option to print out your information once the transaction has been approved

For those who are having difficulty with on-line registration, please send an email to [fayembudd@gmail.com](mailto:fayembudd@gmail.com)